



## Screenshot Reader For English



Screenshot converts inaccessible text such as a PDF to accessible text through OCR.

- Open a PDF or image document online through Office 365
- Click on the Screenshot Reader icon



- Click on the icon and then drag your mouse to draw a rectangle around any inaccessible text. Note: This may take a few seconds before it reads the text.



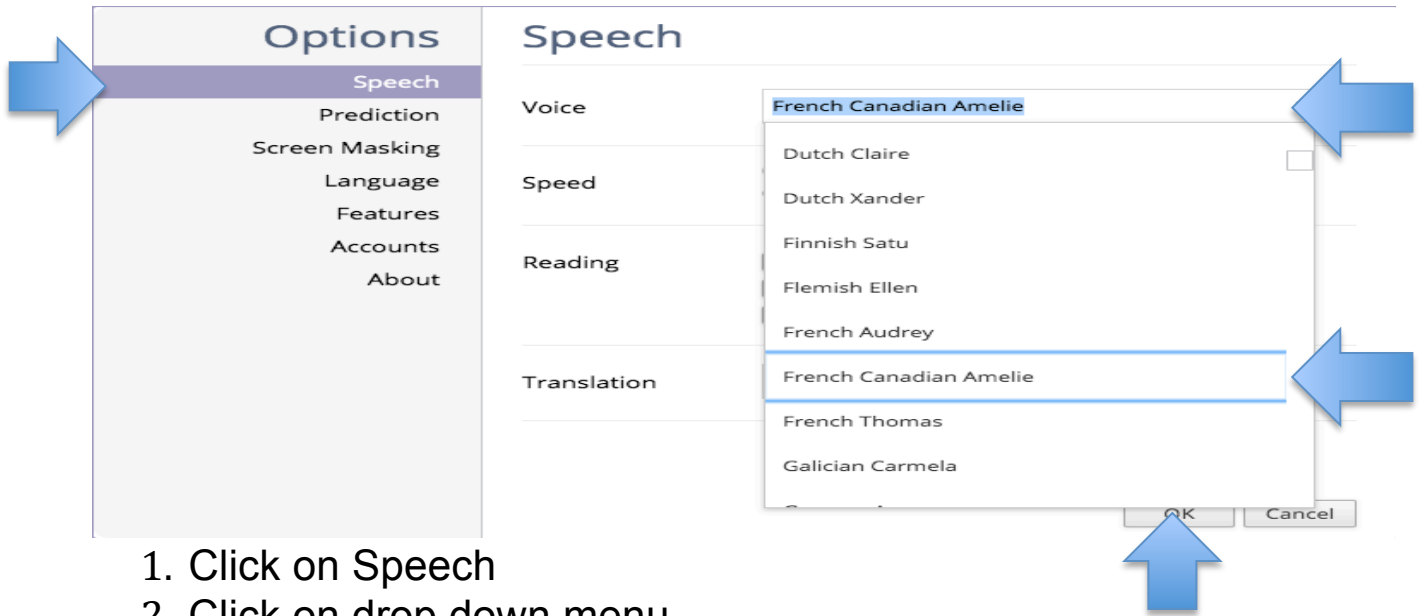
Click on the **x** to close the box, or click on the black arrow on the bottom of the rectangle to reread.

## Screenshot Reader For French



- Click on three dots located on the Read & Write toolbar to open “Options”

[Type text]



1. Click on Speech
2. Click on drop down menu
3. Select French Canadian Amelie
4. Click on Ok



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