



Durham Catholic District School Board

MINUTES of the **SPECIAL EDUCATION ADVISORY COMMITTEE** meeting of the Durham Catholic District School Board which was held in the North Board Room of the Catholic Education Centre, 650 Rossland Road West, in Oshawa on **Tuesday, March 8, 2016.**

Present

L. Smart
V. Adamo
L. Cook
M. Feeheley
K. LeFort
M. Lepage
T. McGarry
L. McInnes
A. Shiels
E. Van de Klippe
J. Vermulst

Staff

J. Bowyer
C. Baetz
T. Ezquerra
S. Phoenix

With Regrets

V. Derby
J. McCafferty
P. Pulla

S.E.A.C. Representatives

K. Plaunt, APSSP
L. Wardle, Principal/Vice Principal Association

CALL TO ORDER

Item a.1 Memorials and Prayer

Chair Smart called the meeting to order at 7:34 p.m. and offered the opening prayer.

Item a.2 Roll Call and Apologies

APPROVAL OF AGENDA

Item b.1 Changes to Printed Agenda

Inquiries and Miscellaneous -

Ministry of Education - Memorandum to Directors –
March 1 – 2016 - Provincial and Demonstration Schools Consultation

Item b.2 **Approval of Agenda**

Motion No. SS-2016-03-08-01 Approval of Agenda

Moved by K. LeFort , seconded by L. McInnes

“THAT the Special Education Advisory Committee approve the agenda of the Tuesday, February 2, 2016 meeting as amended”

Carried

ANNOUNCEMENTS

None

CONSIDERATIONS OF MOTIONS

None

DECLARATIONS OF INTEREST

Item g.1 **Declaration of Conflict of Interest**

None

ACTIONS TO BE TAKEN

Item h.1 **Approval of minutes of the Special Education
Advisory Committee Meeting of February 2, 2016**

Motion No. SS-2016-03-08-02 Approval of Minutes

Moved by L. Cook, seconded by M. Feeheley

“THAT the Special Education Advisory Committee approve the Minutes of the February 2, 2016 meeting as submitted.”

Carried

Item h.2 **Business Arising from the Minutes of the Special Education
Advisory Committee February 2, 2016**

None

PRESENTATIONS

Item g.1 VOICE SEAC Conference

V. Adamo

Valerie Adamo, SEAC representative for VOICE for the Hearing Impaired, shared information from a SEAC Conference attended by 40 VOICE SEAC representatives from across the province.

Presentation topics included IPRC process and data, sharing of resources about navigating the medical and educational systems, the importance of advocacy, and the sharing of best practices.

Valerie shared various resources from the conference and spoke about the important role of parents in supporting each other and creating strong relationships within the school community.

The roundtable discussions covered a variety of topics which could be useful to all SEAC committees – particularly the marketing of SEAC and the role of members in promoting Special Education as a powerful resource.

After the presentation, a discussion took place about the different IPRC and IEP protocols in school boards. Superintendent Bowyer provided information about the Durham Catholic District School Board IEP and IPRC process.

DELEGATIONS

None

NOTICES OF MOTIONS

None

UNFINISHED BUSINESS FROM PREVIOUS MEETINGS

Item k.1 SEAC Handbook

Superintendent Bowyer continued the review of the most recent draft copy of the SEAC handbook which is nearing completion. SEAC members were provided with this draft and a discussion took place during which further changes were suggested. The final copy will be shared with members at an upcoming meeting once legal counsel has approved it.

STAFF REPORTS

Item l.1 Coordinator's Report – C. Plommer

Mental Health update:

DCDSB has partnered with **Mindfulness Everyday** to bring the **smartEducation™** course to Durham. SMART (Stress Management and

Item I.1 **Coordinator's Report-continued**

Resiliency Techniques) is a 9 week, evidence-based program designed for staff who work with students in an educational setting. It has a strong emphasis on the cultivation of mindful awareness including elements of self-compassion, emotional literacy, self-regulation skills, optimism and self-care. 33 staff members have signed up and paid out-of-pocket. They'll receive a certificate of completion from UBC Faculty of Education.

At the recent parent Mental Health conference, 26 parents indicated an interest in the safeTALK course. Diane will be in touch with them this week to obtain a commitment. This session will be held on March 22, 2016.

Coordinator Update

The Assistive Technology Team and the Program Support teachers at Monsignor Paul Dwyer are in the final stages of planning a pilot Assistive Technology Transition Trip for students in the Monsignor Paul Dwyer Family of Schools. Taking place during three Wednesdays in April, students in Grade 8 who use Assistive Technology will spend the day partnering with secondary students who use A.T. With the support of the Program Support Teachers at Dwyer, students will experience high school life through the lens of Assistive Technology.

In February, the Assistive Technology team met for a Research and Development Day to explore new technologies, as well as continue to troubleshoot how to best support our students with technology.

On Monday, February 22nd, Student Services hosted the Curriculum Chairs Capacity Day. Shawna MacKellar, Psychometrist with DCDSB, presented on Differentiated Practice through the lens of students with Learning Disabilities. Curriculum Chairs were challenged to share the information learned with their colleagues in their departments.

Last November, during Bullying Prevention and Intervention Week, the Safe Schools department held a Board-wide competition to create a design or slogan for a T-shirt to be used for this year's Pink Shirt Day. Rachel Castillo, a Grade 8 Student from St. Patrick Catholic School won the contest with her design and slogan "Kindness is my Superpower." The t-shirt was worn across DCDSB on Wednesday, February 24th, as all staff and students supported National Pink Shirt Day.

On Monday, February 29th, a speaker from the Ontario Federation of Indigenous Friendship Centres presented to Student Services on the topic of Cultural Competency. The day was devoted to developing awareness about First Nations, Métis, and Inuit history, cultures and traditions. The day was enlightening and educational.

Item I.1 **Coordinator's Report-continued**

Student Services is proud to present another event in the Parents as Partners series "Learning with a Difference Conference" on May 25th. This conference is for parents, students, and staff as we celebrate and support our students with Learning Disabilities. The keynote speaker will be Leslie Andrews. Breakout sessions will include Assistive Technology, Pathways – transitioning from elementary to secondary and post-secondary, Learning Strategies, Resiliency and Advocacy, as well as different types of Learning Disabilities and Numeracy. We are still looking for agencies to create store-front displays and would welcome any donations for giveaways, refreshments and swag-bags.

Item I.2 **Superintendent's Report- J. Bowyer**

Congratulations to Diane Mullane and SEAC on their parent evening last week. They had approximately 300 people in attendance and significant positive feedback about the keynote and various speakers. A special thank you to Diane's committee, especially Valerie Adamo who acted as the SEAC representative. Also thank you to Valerie's husband who donated many trays of fruit and vegetables to the event.

Congratulations also to Diane who is a guest columnist in the Metroland newspapers – writing on the topic of Raising Resilient Children.

We recently received an invitation from the Ontario Catholic School Trustees Association to participate in the Ontario Mental Health Promotion, Prevention and Early Intervention Survey. This is a survey is part of a multi-ministry sponsored provincial Mental Health and Addiction Strategy Initiative.

The Parents Reaching Out (PRO) Grant is available again this year and we are in the process of completing the application. There are a variety of topics for which we can apply for the grant. The broadest topic, Special Education, will provide for the greatest range of options.

DCDSB is once again partnering with the University of Ontario Institute of Technology to offer Special Education courses. Special Education Part 1 will be facilitated by Helen Killoran; Special Education Part 2 will be facilitated by Michelle Meraw, and Special Education Specialist will be facilitated by Melody Walters, Program Support Curriculum Chair at Monsignor John Pereyema C.S.S. Information is available on the UOIT website.

World Down Syndrome Day is March 21, 2016. Because this date occurs right after the March Break, Durham Down Syndrome Association is asking schools to celebrate it by wearing blue and yellow in support on Thursday March 31. Packages will be distributed to schools on March 9 with details pertaining to the celebration.

Item I.2 Superintendent's Report continued

World Autism Awareness day will be celebrated on April 2. Durham Catholic District School Board will celebrate by "Lighting It Up Blue". A package of promotional materials will be sent to each school with display ideas and videos for possible school assemblies and/or prayer ideas. A prize will be presented to the school with the most creative Light It Up Blue foyer display.

Motion SS-2016-03-08-03

Approval of the March 8, 2016 Verbal
Coordinator and Superintendent Reports

Moved by M. LePage seconded by K. LeFort

"THAT the Special Education Advisory Committee accept the verbal Coordinator and Superintendent Reports at the March 8, 2016 Meeting."

Carried

ASSOCIATION REPORTS

VOICE for the Hearing Impaired – V. Adamo

- VOICE is currently experiencing funding difficulties and undergoing a mandate review. A decision has been made to postpone the May Conference to September and cancel the summer camp for this year. Any input from SEAC members with respect to funding and mandates would be appreciated.

Autism Ontario – Durham Region – E. Van de Klippe

- **Raise the Flag Campaign** – school registration is open. Last year over 400 Ontario schools and 340 municipalities raised the flag. School registration closes on March 11. World Autism Awareness day is on Saturday, April 2, but celebrations in schools and flag raising ceremonies will take place on April 4. A list of ceremonies is posted on the website:
<http://www.raisetheflagforautism.com/>
Website: www.autismontario.com/durham

Community Living Durham Region – T. McGarry

- March Break 2016 – Community Living is offering a variety of fun and skill building activities for youth between ages 14 and 24 who have an intellectual disability. Registration fee is \$20.00. Lunch will be provided daily. More information contact: Amanda Carkner at 905-852-2884 or Amanda@cldn.ca Flyer with registration form was shared with SEAC members and Coordinators.

Association Reports Continued

Community Representative -- L. Cook

- Ontario Power Generation Pickering and Darlington are hosting March Break Madness 2016 – programs are suitable for children ages 6 – 12 accompanied by an adult. Pre-registration is required for some events. Full details are available at: <http://www.opg.com/communities-and-partners/host-communities/Pages/March-Break-Madness.aspx>
- Special Olympics Winter Games took place in Corner Brook, Newfoundland from March 1 – 5, 2016. 670 Athletes from across the country competed at the games, with 11 athletes from Durham Region as part of Team Ontario. Results are posted on the Team Ontario website: <http://www.specialolympicsontario.com/teamontario/> Congratulations to all the competitors.

Durham Down Syndrome Association – A. Shiels

- DDSA is holding their **Annual General Meeting** on April 5 from 7:00 – 9:00 p.m. at the Whitby Public Library. There are 2 open spaces on the DDSA Board. Anyone interested should contact April through Cynthia – cynthia.mackey@dcdsb.ca
- Rebates are being offered for Speech Therapy or Occupational Therapy – up to 350.00 with submitted receipts.
- **Annual Picnic** – June 12, 2016 – Nova's Ark. The picnic is a great time to come out to become familiar with DDSA and consider membership.
- **Blue Nail Crew** – March 21 is World Down Syndrome Day – everyone is asked to paint their nails blue in a show of community and support. www.BlueNailCrew.ca

Kinark Child and Family Services – M. Feeheley

- Kinark has received Ministry funding which is being used in a new training endeavor which will specifically target teenagers with complex needs in Durham. Training is being offered to staff from Kinark, Chimo, Kinark and Lakeridge Health.

Cystic Fibrosis Canada – Durham Chapter – Mitch LePage

- Outrun Cystic Fibrosis – April 10 – Ajax Waterfront
- National Walk Day – *Run to Make Cystic Fibrosis History* – May 29 – Metro Toronto Zoo
- Durham Chapter Strokes for Life Golf Tournament – June 9 – Oshawa Golf Club

Trustee Report – K. Lefort

- Long Term Accommodation Plan review process for the Township of Scugog is ongoing with a meeting scheduled for March 9 at Good Shepherd C.S. in Port Perry. Trustee LeFort encouraged all to attend this meeting, which is being facilitated by staff, to receive information and provide input.

Association Reports Continued

Learning Disabilities Association-Durham- L. Smart

- Partnering with Schools for Student Success – online workshops for parents and those who are helping parents navigate the school system. The online course is offered in two versions – both a certificate format and information only without a certificate. The seven units will be made available one week at a time over seven weeks, starting on **April 4, 2016**. A flyer with full details including course unit outlines was shared with SEAC members and is attached to the minutes. More information and registration: <http://www.ldao.ca/ldao-services/workshops-courses/partnering-with-schools-for-student-success-effective-parent-advocacy/>

CORRESPONDENCE

nil

INQUIRIES AND MISCELLANEOUS

Ministry of Education Memorandum – March 1, 2016 – Provincial and Demonstration Schools Consultation

Superintendent Bowyer provided information regarding the March 1 memo from Louise Sirisko, Director, Special Education Policy and Programs Branch: Provincial and Demonstration Schools Consultation:

- a. Consultation will begin in March and will include:
 - i. Centre Jules-Leger (Ottawa) Provincial and Demonstration School
 - ii. Robarts School for the Deaf (London)
 - iii. 3 Demonstration Schools – Sagonaska Demonstration School in Belleville

This decision is a result of the Drummond Report in March 2015 that said the Ministry of Education needed to examine the feasibility of maintaining these schools. Consideration of a number of factors:

- Movement towards inclusion; closing provincial and demonstration schools recognizes that students are more alike than different.
- Low enrollment; there is little impact on each Board. Very few students from DCDSB attend- and only at the request of the parent. It is never based on a recommendation from us as we feel we are well placed to support all students.
- Demonstration schools are no longer as unique as they once were. The technology is in all schools now. Special programs are being used in schools across the province. For example, the Hospital for Sick Children Program – “Empower”, a direct teaching reading program for students with a learning disability is used in many Boards. Mass marketed versions of this program, Levelled Literacy Intervention, are being used in most schools in our Board.
- Little to no transference of professional learning back to the school system.
- Changing face of Deaf Education. Very few families are opting for a signing program as technology is providing students with access. There is a greater focus on oral programs, especially with the increase in cochlear implants.

Inquiries and Miscellaneous continued

DCDSB statistics:

Sagonaska – No students there this year; one student last year;

Significant intake process, not all students are accepted. The process can be very disheartening.

Schools not being considered in the provincial consultation at this time:

EC Drury School for the Deaf in Milton – two students

Sir James Whitney School for the Deaf in Belleville – two students

W. Ross MacDonald School for the Blind in Brantford – one student

The Superintendent indicated that a copy of the memorandum will be shared with all SEAC members. A discussion took place between SEAC members during which Chair Smart suggested that the committee wait for the consultation process before considering contacting the Ministry of Education.

PENDING ITEMS

none

ADJOURNMENT

The meeting adjourned at 9:10 p.m.

Motion No. SS-2016-03-08-04 Adjournment

Moved by K. LeFort seconded by L. McInnes

“THAT the Special Education Advisory Committee meeting of March 8, 2016 adjourn.”

Carried

CLOSING PRAYER

The closing prayer was offered by K. LeFort



Lynne Smart
Chair, Special Education Advisory
Committee



Janine Bowyer
Superintendent of Education

Recording Secretary: Cynthia Mackey

COMMUNITY LIVING
Durham North



Inspiring Possibilities

MARCH BREAK 2016

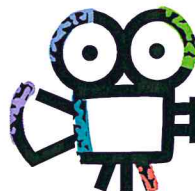
Join us on March Break 2016
(March 14,15,16,17,18)
for a week full of fun!

We will be offering a variety of fun and skill building activities for youth between 14 and 24 who have an intellectual disability.

Registration Fee: \$20.00

Lunch will be provided daily. RSVP early as spaces are limited.

For more information or to RSVP please contact:
Amanda Carkner at 905-852-2884 or amanda@cldn.ca



COMMUNITY LIVING
Durham North



Inspiring Possibilities

MARCH BREAK PROGRAM

2016

Monday March 14'16 - Friday March 18'16
9:00am - 4:00pm

Registration Form:

Participants Name: _____ Age: _____ Phone #: _____

Address: _____ City / Town : _____ Postal Code: _____

Parent(s) / Legal Guardia(s) Name(s): _____

E-mail: _____

Signature: _____

My registration fee of \$20 is enclosed

Please contact Amanda Carkner at 905-852-2884 amanda@cldn.ca

Please note payment must be received in order to hold your spot

MARCH BREAK CAMP 2016

	Monday	Tuesday	Wednesday	Thursday	Friday
9:00-9:10	Check In / Sign In				Board Games/ Card Games
9:10-10:30	Mason Jar Art	Jewelry Making	Cooking Activity trail mix popcorn balls	Swimming Magna Centre	Old Sweater Leg Warmers
10:30-12:00		Nuts and Bolt Art	Melted Crayon Art		Early Lunch (Lunch Provided)
12:00-1:00	Swimming Legends Centre				LUNCH PREP / LUNCH TIME (Lunch Provided)
1:00-2:00	Bring a Lunch				
2:00-3:00		Memory maker Photo Booth	Floor Hockey	Precious Minds Art Studio	Lazer Tag
3:00-4:00	Paper Sculptures	Bead and Button Mural			

[Subscribe](#)[Share ▼](#)[Past Issues](#)[Translate](#)

Keys to Special Education

[View this email in your browser](#)

voice

for hearing impaired children



Keys to Special Education

Advocacy, Collaboration, & Knowledge

On Saturday April 9th, 2016, The Easter Seals of Ontario will be hosting a parent conference & webcast. During this event, parents will learn valuable information on special education as well as hear from professionals within the special education community.

For More information, please contact Alison Morose at amorse@easterseals.org



Helping Kids with Physical Disabilities Succeed



Keys to Special Education: Advocacy, Collaboration and Knowledge

Parent Conference and Webcast

Saturday April 9, 2016

The Country Day School









13415 Dufferin Street, King, Ontario L7B 1K5

9am to 3:30 pm

Presentations by:

- Louise Sirisko**, Director, Ministry of Education, Special Education Policy and Programs Branch,
- David Lepofsky**, Chair of Accessibility for Ontarians with Disability Act Coalition
- Lynn Ziraldo**, Executive Director, Learning Disabilities Association of York Region
- Joe Trovato**, Psychoeducational Consultant, ErinaokKids

Conference participants will learn valuable information about:

-  **Accessibility**
-  **Assistive Technology**
-  **Augmentative and Alternative Communication (AAC)**
-  **Individual Education Plans (IEP)**
-  **Identification, Placement and Review Committee (IPRC)**
-  **Post Secondary Scholarships**
-  **Transitions in, through and Out of School**
-  **Working Effectively with Therapy and School Team**

Parent Conference made possible by a grant from the Ministry of Education Parent Engagement Office. Sponsorship from Three to Be Foundation to assist with cost of refreshments.

For more information about the Conference and Webcast Contact:

Alison Morse amorse@easterseals.org

Phone: 416-421-8377 or 1800-668-6252 Extension 335

NOTE: Registration for conference and webcasts open February 16, 2016



Facebook YouTube Website Twitter

Copyright © 2016 VOICE for Hearing Impaired Children, All rights reserved.

[unsubscribe from this list](#) [update subscription preferences](#)



Partnering with Schools for Student Success: Effective Parent Advocacy

The **Learning Disabilities Association of Ontario**, in partnership with the **Integra Program** of the Child Development Institute, is presenting an **online workshop** for parents and those who are helping parents navigate the school system. The course is called ***Partnering with Schools for Student Success***, and promotes a collaborative approach to advocacy, based on knowledge and understanding on both sides.

The **seven units** explore perspectives of parents and schools, promote an understanding of the needs of students and of special education and behaviour management processes in schools, and teach strategies for successful negotiation. Scenarios will be used to help illustrate the ideas presented.

The online course is offered in **two versions**:

- Professionals, and others who are working with parents, will do assignments at the end of each unit, and submit a final case study, in order to receive a *Certificate of Completion*.
- Parents can choose to take the course for their own information, without submitting assignments or receiving a Certificate of Completion, for a reduced fee.

All participants will have access to a discussion forum where they can ask questions and share ideas.

The course will be moderated by **Kate Cressman**, and **Diane Wagner**, Public Policy & Education Consultant at LDAO. **Kate** is the Community Education and Engagement facilitator with the Integra Program of the Child Development Institute. She provides training and promotes collaboration between schools, students, parents and other helping professionals around children's mental health and learning.

The seven units will be made available one week at a time over seven weeks, starting on **April 4th, 2016**.

Cost: \$350 (\$300 LDAO member rate)

Parent version without assignments or certificate: \$250 (\$200 LDAO member rate)

For questions contact Diane Wagner: dianew@LDAO.ca

To register go to: www.ldao.ca/ldao-services/workshops-courses/partnering-with-schools-for-student-success-effective-parent-advocacy/

OUTLINE

Unit 1: Partnership and Advocacy: Perspectives of Parents and Schools

Participants:

- Will look at the meaning of advocacy in the context of effective partnerships with the school
- Will examine their thoughts, feelings and beliefs regarding education and schools as these may influence their interaction with the school
- Will consider how to understand the perspective of the school

Unit 2: Strategies and Models for Partnership and Advocacy

Participants:

- Will become familiar with 4 models for planning advocacy efforts on behalf of a child
- Will recognize the role of careful documentation and record-keeping
- Will learn how to handle meetings and effectively use note-taking

Unit 3: Understanding How the Special Education System Works: The Education Act, IPRCs and IEPs

Participants:

- Will learn how current legislation in the Education Act provides for students with special education needs
- Will explore the legal context and processes of the IPRC and IEP
- Will understand how to collaborate in development of an IEP
- Will learn how to work on a 'living IEP' within the classroom environment

Unit 4: Understanding Psychological Assessment Reports

Participants:

- Will understand the purpose of psychological assessments and the factors to be considered when recommending psychological testing
- Will understand how core psychological concepts associated with learning disabilities and other disorders are assessed and interpreted
- Will become comfortable in reading psychology reports and asking questions about reports

Unit 5: Understanding How Children Communicate Difficulty at School: Behaviour Problems as Communication

Participants:

- Will understand that behaviour can act as a form of communication from the child
- Will learn how to use a "team approach" to problem-solve and brainstorm possible reasons for inappropriate behaviour
- Will understand how to use Behaviour Plans to prevent behaviour difficulties from escalating into discipline problems

Unit 6: Students with Special Education Needs and School Discipline Policies: Progressive Discipline, Mitigating Factors, Suspension and Expulsion

Participants:

- Will understand what the school means by progressive discipline
- Will become familiar with rules and requirements around suspension
- Will learn about other ways students can be kept out of school, including Expulsion

Unit 7: Negotiation and Resolving Conflicts: Informal and Formal Processes

Participants:

- Will understand some of the reasons that disputes and conflicts arise
- Will learn methods which will allow them to collaborate with educators to prevent conflicts where possible and to resolve them quickly when they arise
- Will understand options for using formal dispute resolution processes
- Will gain an overview of effective ways to work through conflict by using negotiating skills.



Catholic School Board Budget Consultation Process

The Durham Catholic District School Board has always been financially responsible with a focus on student faith formation, well-being and achievement in accordance with the Board's Strategic Plan, *Discovery 20/20*. As part of the budget process for the upcoming 2016/2017 school year, the Finance Committee of the Durham Catholic District School Board is seeking input from all members of the Catholic community to assist in formulating and affirming Board priorities. In particular, the Board is seeking feedback surrounding the following: essential supports and services to be sustained; areas in need of additional supports; areas to consider for budget savings; as well as any other comments or suggestions you may have.

How Can You Provide Input?

If you are comfortable sharing your ideas in a public forum you can provide your comments in person to the Finance Committee at its next meeting which will be held on April 11, 2016 at the Catholic Education Centre, 650 Rossland Road West, Oshawa beginning at 7:00 p.m. Delegates are requested to indicate their intention to present to the Finance Committee by April 1, 2016 via email to budget@dcdsb.ca.

For those of you who may not be as comfortable presenting in person, there are other ways to provide your input. Please note that your comments and suggestions are welcome at any time during the year using any of the methods indicated below.

You can complete a Stakeholder Input Form found on the Board's website at www.dcdsb.ca under Our Board, Community, Consultation, Budget and mail or hand deliver it to:

Catholic Education Centre
650 Rossland Road West
Oshawa, ON L1J 7C4
Attention: Business Services

You can email your comments to budget@dcdsb.ca or leave a message at 905-576-6707, ext. 2300, or 1-877-482-0722, ext. 2300

Where Can You Find Budget Related Information?

All financial information relating to the 2016/2017 Board budget can be found on the Board's website (www.dcdsb.ca) under Our Board, Departments, Business Services, Finance. If you have any questions or require assistance accessing this information, please email budget@dcdsb.ca or call 905-576-6707, ext. 2300 or 1-877-482-0722, ext. 2300.

Thanking you in advance for your comments. Your input is truly valued.

Yours in Catholic Education,

Tricia Chapman, Chair, Finance Committee
John Rinella, Vice-Chair, Finance Committee
Monique Forster, Trustee, Finance Committee
Theresa Corless, Trustee, Finance Committee



Durham Catholic District School Board
2016/2017 Budget Process
System Stakeholder Input Form

Expenditure and Operating Structure	
1. Salaries & Benefits	\$202.9M
2. Student Transportation	\$7.9M
3. Facilities Services	\$7.5M
4. Program & Student Services	\$6.3M
5. Information Technology Services	\$3.6M
6. School Budgets	\$2.3M
7. General Operations	\$2.6M
<i>Total Operating Budget</i>	<i>\$233.1M</i>

A. Essential Supports and Services to be Sustained:

- 1.
- 2.
- 3.

B. Areas in Need of Additional Supports:

- 1.
- 2.
- 3.

C. Areas to Consider for Budget Savings/Cost Avoidance:

- 1.
- 2.
- 3.

D. Other Comments or Suggestions:

- 1.
- 2.
- 3.

Name:

School/Parish:



Durham Catholic District School Board
650 Rossland Road West
Oshawa, ON L1J 7C4

Catholic Education: Learning & Living in Faith

DURHAM CATHOLIC DISTRICT SCHOOL BOARD AWARD OF MERIT NOMINATION FORM

Information Required	Person Being Nominated	Person submitting form
Name		
School/Parish		
Position/Role/Title		
Address		
City/Town & Postal Code		
Telephone Number		
E-mail address (if available)		

The Board believes that:

- Those who may bring honor to the school community and/or the Board through the outstanding performance of their duties deserve acknowledgement.
- Extraordinary contribution for the cause of Catholic education that is consistent with the Board's Mission Statement should be recognized.
- Special recognition should be given to those who demonstrate exemplary service in promoting and affirming Catholic education.
- A person eligible for nomination may be a Priest, employee, parent, ratepayer, student or Trustee who is currently, or was formerly, within the Board's jurisdiction.

The completed form, along with all supporting documentation, will be received by:

**Ryan Putnam, Superintendent of Business
c/o Durham Catholic District School Board
650 Rossland Road W,
Oshawa, Ontario, L1J 7C4**

until 4:00 p.m. Friday, April 8, 2016